

Steelman Telecom Limited

(Formerly known as Steelman Telecom Private Limited)



Dated: 04.11.2022

To,
The General Manager
Bombay Stock Exchange Limited
PhirozeJeejeebhoy Tower
Dalal Street,
Mumbai-400001

Scrip Code: BSE: 543622

**Sub: Intimation under Regulation 30 (6) of Securities and Exchange Board of India
(Listing Obligations and Disclosure Requirements) Regulations, 2015 – Appointment of
Company Secretary (CS)**

We wish to inform you that in terms of Regulation 30 (6) of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, Mrs. Aparupa Das, having Membership No.42450 has been appointed for the position of Company Secretary & Compliance Officer of the Company with effect from 4th November, 2022 and the same has been taken on record by the Board of Directors of the Company as recommended by the Nomination & Remuneration Committee in the meeting held on today.

Kindly take the same on record.

Thanking You,

Yours faithfully,

For STEELMAN TELECOM LIMITED

**MAHENDR
A BINDAL**
MAHENDRA BINDAL
(MANAGING DIRECTOR)
DIN: 00484964

Digitally signed by MAHENDRA BINDAL
DN: c=IN, o=Personal, postalCode=700106,
st=West Bengal,
2.5.4.20=ee27f6611e6390b40a086a3ba3c1
7c2002e2caf485876a292c4dfe41f071954,
pseudoSyntax=73EE6F8F65E84EFF944032F
21703B885540D6CA,
serialNumber=A991ECDD20F0CFDDF561
489548A7A02C12EDD9180CF8955667FC23
F2CB818E3, cn=MAHENDRA BINDAL,
Date: 2022.11.04 16:33:07 +05'30'

Corporate Office: Rishi Tower, Premises No. 02-315, Street No. 315, First Floor, New Town, Kolkata, Pin-700156

Website: www.steelmantelecom.com | Email: contact@steelmantelecom.in | Phone No. +91-84430222333 | CIN No. U55101WB2003PLC096195

CS Aparupa Das

Address: Meghdoot Apartment
240A, S.K.B. Sarani,
Kalindi, Kolkata – 700 030,

Contact No: 8620828545
Alternative No: 8910086338
Email ID: cs.aparupa@gmail.com

Career Objectives:

- ❖ To be instrumental in realizing organizational goal and objectives through devotion, hard work & devotion.
- ❖ To have a challenging and satisfying career and work as a team to meet the standards of the organization.

Qualification :

Professional Qualification :

Examination	Institute	Session	Module	%
Executive	Institute Of Company Secretaries Of India	June,2011	1	65%
Executive	Institute Of Company Secretaries Of India	Dec,2011	2	62.50%
Professional	Institute Of Company Secretaries Of India(Dec,2012	4	50%
Professional	Institute Of Company Secretaries Of India	June,2013	1	60.50%
Professional	Institute Of Company Secretaries Of India	Dec,2013	2 & 3	53% & 50%

Academic Qualification:

Degree	Board / University	Year of Passing	Marks
Master in International Business Operations (IBO)	I.G.N.O.U.	2010	66.5%
B.SC Hons in Zoology (Biology, Chemistry & Botany)	Calcutta University	2008	53%
Sr. Secondary	West Bengal Council Of Higher Secondary	2005	66.9%

Secondary (With 4 Letters + Star Marks in Math, Biology, Physics, History)	West Bengal Council Of Higher Secondary	2003	77%
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Works Experience:

I am a Qualified company Secretary having Membership No.42450 and served following Companies as a Company Secretary cum Compliance officer since more than 8(Eight)Years

- **S.R & Associates**
- **M/s Poddar Udyog Limited**
- **M/s Iris health Services**
- **M/s Shelter Infra Projects Limited (Listed in BSE & CSE)**

Assignment Handled:

- Ensuring Company's overall Secretarial Compliances.
- Ensuring Company's Compliance of Companies Act, Secretarial Standards and SEBI (LODR) Regulations.
- Preparation of Notice, Agenda, Detailed Agenda, Minutes and other statutory related papers.
- Correspondences with the Stock Exchange, ROC, Shareholders etc.
- Preparing and filing various E-forms with MCA.
- Preparation of Annual Report of the Company.
- Handling Dividend related matter.
- Handling Postal Ballot Process including E-Voting Mechanism.
- Handling transfer of unclaimed / unpaid dividend and Shares to the Investor Education and Protection Fund (IEPF).
- Alteration of Articles of Associations of a listed Company as well as Unlisted Companies.
- Alteration of MOA & AOA for the increase of Authorised Capital and Preferential Allotment of shares by an unlisted Public Limited Company and also alteration of Objects Clause of the Company
- Handling / resolving the queries of Secretarial Auditors, Statutory Auditors etc.
- Listing Compliances.

Personal Skills

- Ability to deal with people, Focus & Task oriented.
- Comprehensive problem solving abilities.
- Taking initiative in any kind of tasks as a group leader and as well as member.

Personal Details

Father: Mr. Ranjit Kumar Das
DOB: 9th June, 1987.
Gender: Female.
Marital Status: Married
Languages Known: English, Bengali, and Hindi.
Hobbies: Listening to Music, painting and reading books.
Religion: Hinduism.
Nationality: Indian.
Contact No (Residence): 8620828545 / 8910086338
Membership No: A42450

{The above stated statement is absolutely true.}

Date: 04.11.2022

Place: Kolkata

Sd: Aparupa Das
(Aparupa Das)